OMHAS/PSRB/OSH Planning and Placement List

Process

1. **Request:** A request is put in writing by the Social Worker to the PSRB Board to have an evaluation sent to a community provider. A Social Worker and Psychiatrist sign the request.

2. **Order:** This is the date the PSRB sent out the order for the evaluation.

3. **Evaluation:** An evaluation is completed by the community provider and includes but is not limited to:
   - An interview with the resident
   - Review of the resident's records
   - Assessments
   - Answer to these three questions:
     1. Is the patient affected by mental disease or defect?
     2. Does the patient present a substantial danger to others?
        If the patient is affected by mental disease or defect, which is in a state of remission, may be the disease, with reasonable medical probability, occasionally become active and, when active, render the patient a danger to others.
     3. Provide your recommendation regarding whether the patient is appropriate for conditional release in the community. If yes, what supervision and treatment are necessary to allow the patient to remain safely in the community? Can you or your agency provide the services or can your agency monitor the provision of the services by other agencies or individuals?

4. **Accept:** Refers to whether the community program accepts the resident.

5. **Denial:** Refers to the community denying placement and specific reasons why. Includes recommendations for future placement or what the individual would need to work on before being accepted.

6. **Benefit Status:** The benefit status is set up prior to the resident going out into the community by the OSH Social Worker but the community program must register with the local Social Security Department shortly upon release to the community.

7. **Hearing:** Every patient has to have a hearing prior to leaving OSH. Four items are needed for a hearing and they include the following:
   1. Evaluation
(2) Update – three weeks prior to the hearing
(3) Summary of Conditional Release Plan
(4) Request for Hearing

Note: Two types of Hearing
(1) Full Hearing
   a. Provider
   b. Patient
   c. Social Worker
   d. Victim
   e. Family
   f. Other

States Attorney and PSRB Board decide on Conditional Release
Hearings are held at Oregon State Hospital 77 Building
(2) Ad. Min. Hearing. (Paper Review)
AMH Procedure (DRAFT)

Procedure for referral process to ECMU for PSRB Clients nearing End of Jurisdiction:

1. At least 6 months prior to end of jurisdiction the OSH Social Worker or Community Provider will send a referral packet to the AMH PSRB Utilization Coordinator for review.
   (Documents and required information attached)
2. This packet will be reviewed for completeness and eligibility for ongoing ECMU services beyond PSRB jurisdiction.
3. The PSRB Utilization Coordinator will review within 3 working days for an initial determination of ECMU Eligibility.
4. An eligibility determination email will be sent by the PSRB Utilization Coordinator to the referral source and next steps will be outlined.
5. If the individual is determined eligible an ECMU coversheet will be attached to the packet indicating which potential referral sources will receive this packet and it will be sent to the responsible county.
6. PSRB individuals eligible for ECMU supports following end of jurisdiction will be referred to residential programs at appropriate levels of care and they will screen for placement for either waitlist status or immediate placement, following the PSRB Conditional Release Process if prior to EOJ.
7. Follow-up communication from the PSRB Utilization Coordinator will follow regarding placement referral assuring planning is completed prior to end of jurisdiction.
8. If the individual is determined to not be eligible for ongoing ECMU services or placement the referral source will be notified by the PSRB Utilization Coordinator and other resources will be pursued. The standard ECMU appeals process will be followed if the determination is appealed.
Question 2 – PSRB

• Vacancy Reporting
Vacancy Report Documents are completed bi-weekly by Addictions and Mental Health Staff (PSRB Utilization Coordinator) to identify where openings are available in the community and referrals are needed.

• Planning and Placement Process
Planning and Placement Documents are completed bi-weekly by Oregon State Hospital Community Transition Team Social Work Staff to identify referrals that have been made to community placements and where the referrals are at in the process. A meeting of OSH Social Work Staff, AMH Staff, and the PSRB Executive Director is scheduled for the 2nd and 4th Thursday’s of the month to discuss individuals currently referred and additional referrals needed.

• Forensic Patient Privileges
The Risk Review Panel is made up of Security Staff from OSH, a Psychologist trained in Risk Assessment, a Social Worker with a community transition perspective, and an executive manager who is a designee from the Chief Medical Officer. Packets are prepared and submitted by the Interdisciplinary Teams for individual patients, identifying current level of functioning and how the request for privilege would allow the person to complete treatment goals on the hospital grounds or off grounds. A short term assessment of risk and treatment (START) is also completed to further identify the individual’s risk and success formulations. Other privilege requests include recommendation for Transitional Cottages, Initiate Conditional Release Planning, Conditional Release Pending PSRB approval, Community Mental Health Program Supervision when transitioning to a community program. The risk review panel reviews the packet, clinical records and interviews the team and at times the individual patient before granting privileges. Privileges move individuals through the hospital levels of care and provide additional transition supports when granted the initiate conditional release planning privileges.
• PSRB End Of Jurisdiction- Extended Care Management Unit (ECMU) Process and ECMU Residential Treatment Application
For individuals not yet conditionally released nearing end of jurisdiction a referral to ECMU is made 6 months prior to end of jurisdiction. This referral is reviewed for eligibility and packets are sent to community providers for consideration of placements at end of jurisdiction.

• Coordination Calendars Jan-Dec 2009 and Jan-Dec 2010
Coordination Calendars are sent to the OSH Social Workers and Community Providers to inform about hearing dates and deadlines for paperwork to submit prior to getting a hearing on the PSRB docket, Planning and Placement dates and meetings of community providers.